

### **MADHVS/ Vice President**

Shall assist the President in coordinating the activities of the association.

Shall assume the duty of the President in the President's absence from any Board or Education meeting. In the event the President cannot complete the term, the Vice President shall serve the remainder of the term without jeopardy under Article VIII, Section 1 until the next election of officers is held.

Shall serve on the Education Committee.

Shall chair the By-laws Committee and select at least two (2) members from the active membership to form the committee. The President may be an ex-officio member. The by-laws must be reviewed once every other year. All changes and revisions must be sent in draft form to the Board for approval and then out to each member. The changes and revisions must be sent out at least twenty-one (21) days prior to the meeting at which they will be voted on. The Vice President will then present those changes and revisions at the meeting. Once approved by a 2/3 vote, the changes or revisions will be distributed to the members and to the Education Chair.

Shall attend Board meetings as called by the President.

Shall submit a written report to the Secretary at the annual meeting.

Shall, upon completion of term, be available to the Board of Directors of MADHVS when so requested in an advisory capacity.

*Revised: 10/09*